



## Schedule

*June / July  
2009*

### THURSDAYS

June 18th  
June 25th  
July 2nd  
July 9th  
July 16th

**2:00pm—4:00pm**

*Future Dates/Times Pending*

This current series will be held at the Tinley Park Chamber offices at 17316 S. Oak Park Ave.

Per Session: \$20

**Save 25%** on the entire series when pre-paid & pre-registered: **\$75**

Advance registration is required, due to limited seating. Minimum 8 / Max 15

*We strongly encourage all participants to have an active email account and Internet access in order to gain the most from this group.*



SUNDANCE GROUP, INC. PRESENTS THE

## 'JOB SEEKER' SERIES

Learn from an insider's perspective, what companies look for when recruiting and making hiring decisions. We will discuss major online job boards, niche sites and other methods (i.e. **LinkedIn**) to enhance your job search. Learn the protocol for: acquiring & providing references, handling tough questions and following up after interviews.

~ A Series of 5 Weekly Sessions ~

Session 1 (June 18)  
**Job Search Strategies: Standing Out In This Job Market**

Session 2 (June 25)  
**Resume & Cover Letters: Protocol & Presentation**

Session 3 (July 2)  
**Networking: In Person & Online**

Session 4 (July 9)  
**Interview Events:  
Being prepared for encounters you might not anticipate**

Session 5 (July 16)  
**Interviewing: Examples & Real Life Application**

**This series has evolved from The Chicago Southland Job Hunters Network.** Sundance established this group in order to reach out to people affected by workforce reduction or company closure. This is an ideal forum if you are serious about your job search. After attending these sessions, you will become an automatic member of this group. Our meetings are lively, supportive, and filled with dynamic discussion. We share job leads, experiences and other pertinent information. Network with others in your community to support your job search. Stay motivated and be inspired!

#### How will you benefit?

- You'll gain valuable insight from the perspective of a corporate recruiter.
- Develop your networking skills.
- Refine your resume & cover letter.
- Sharpen your interview skills.
- Ongoing participation through Chicago Southland Job Hunters Network.
- Relevant materials will be provided at each session.

#### **An added benefit for 6 months following:**

- Membership in the Chicago Southland Job Hunters Network, for continued support, and online through our Yahoo Group.
- 25% discount on Personalized Resume Writing or Job Search Coaching Services.
- **Priceless:** are the connections with people, the new outlook you will gain, and the realization you are not alone in your job search efforts

#### Who should attend?

Mainly experienced adults. We're especially focused on individuals affected by workforce reduction. Even if in career transition or returning to the workforce after a long absence, you'll find this series to be supportive and time well spent. Past participants are as diverse in age, as they are in their professions.